



Coláiste Dún an Rí
Kingscourt, Co. Cavan

Principal: Fergal Boyle

Deputy Principal: Tara Mullan

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**Coláiste Dún an Rí Board of Management Meeting – Agreed Report
Monday 27 January at 10am**

Present: Cllr Clifford Kelly
Mrs Rosena Donagh

Cllr Carmel Brady
Mrs Carol Lynch

In attendance: Mr Fergal Boyle (Secretary to the Board of Management)

Apologies: Ms Elaine Carolan

Mr Darrell O’Brien

Agenda

- 1. Chairperson’s Welcome**
- 2. Approval of Minutes of previous meeting**
- 3. Matters Arising**
- 4. Conflict of Interest**
- 5. Correspondence**
- 6. Principal’s Report**
- 7. Child Protection Report from Principal**
- 8. Report on Anti Bullying Procedures**
- 9. Attendance**
- 10. Teaching and Learning**
- 11. Health and Safety**
- 12. Financial Report**
- 13. Policies Review and Development**
- 14. Parents’ Council Report**
- 15. Student Council Report**
- 16. AOB**
- 17. Date of next Meetings**
- 18. Agreed Report**

Welcome

The Board appointed an interim Chairperson – Cllr Clifford Kelly

Approval of Minutes of Previous Meeting

The Minutes of the meeting held on **4 November 2019** were read and adopted.

Matters Arising

Extension proposal still awaiting response

Conflict of Interest

No conflicts of interest declared

Correspondence

DES Circulars

0053/2019 Exemptions from the study of Irish

Inspectorate

Report of Art Inspection

Correspondence received

Letter from NCSE re Appeal of Allocation

Letter from SENO Sanctioning opening of SNU

Correspondence sent

Letter to NCSE re Appeal of Allocation

Letters to 135 applicants to enrol

Usual DOES/CMETB and SEC correspondence regarding curriculum and exam arrangements

Principal's Report

The Principal's Report covered the following topics:

- Looking at our Schools
- Enrolment
- Projected Enrolment
- Special Needs Unit
- Staff Allocation

- Appointment of Assistant Principals
- School Self Evaluation
- Subject Inspection – Report on the Art Inspection
- Behaviour Management
- Restorative Practice
- Student Support/ Care Teams
- Guidance Counselling
- Transition Year
- Extra- Curricular Activities
- BT Young Scientist
- Young Americans

The Board acknowledged the hard work and contribution of existing staff to the development of the school and wished newly appointed staff every future success.

Child Protection

Child Protection Oversight Report was detailed for the Board

Report on Anti-Bullying Procedures

All procedures are in place

Principal reported on Anti-Bullying procedures in the school

Attendance

Principal reported on attendance matters and reports to EWO. As part of school plan going forward Attendance will be looked at to ensure attendance rate is maximised

Teaching and Learning

The Teaching and Learning Report included information on the following:

- Art Inspection
- Mock Exams
- Transition Year
- Planning for Senior Cycle – Leaving Cert, Leaving Cert Vocational Programme and Leaving Cert Applied

Health and Safety

All required maintenance contracts in place.

Student and Staff insurance has been completed

Evacuation plans are in place and a drill is has been completed.

Lists of First Aiders and personnel trained in use of defibrillators are displayed in school at First Aid Room, Office and PE Hall.

Financial Report

The Principal provided the Board with the most recent statement of financial accounts.

Policies Review and Development

The following Policy was ratified by the Board:

- Transition Year Admissions Policy

Policies Noted:

- CMETB Anti-Fraud Policy
- CMETB Protected Disclosures Policy

Parents' Council Report

Nothing to Report

Students' Council Report

Range of activities including:

- Christmas Spirit Week
- Wellbeing Week
- Uniform Matters
- Canteen Matters

AOB

Nominees for Community and Business Representatives on the Board

Statement of Internal Control was presented to the Board

Board approved Transition Year trip to Poland in line with CMETB Policy on Tours and Trips

Agreed Report

An agreed report will be prepared by and presented to the Parents Association and the school staff by the Secretary.

Date of Next Meetings

The next meeting of the Board will be:

- Monday 23 March at 5pm
- Monday 18 May at 5pm

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